

AGENDA

**PROSPC Meeting Minutes
Monday, October 21, 2019
2:30 PM – 3:30 PM**

City Hall, Council Chambers

211 W. Aspen Ave, Flagstaff AZ, 86001

Meeting was called to order at 2:30 by Facilitator Loven.

1. Roll Call - Attending Persons:

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| <ul style="list-style-type: none">• Mike Loven• Jennifer Grogan, P/R• Michael Wilson, O/S• Jack Welch, O/S• Kate Stanley, O/S | <ul style="list-style-type: none">• Mark Cox, P/R• Jim Stratton, P/R• Brian Bloom, P/R Chairperson• Ryan Martin, P/R |
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2. General Business:

- a. Public Comment: None.

3. Discussion Items

- a. Introductions of Attending Members. The charge of this committee was made clear.
- b. Meeting Schedule: All meeting will be recorded and/or streamed live.
- i. Monday, October 28, 2019 at 6:00 PM in Council Chambers.
 - ii. Wednesday, November 6, 2019 at 4:00 PM in Staff Conference Room.
 - iii. Wednesday, November 20, 2019 at 6:00 PM in Council Chambers.
 - iv. Rest of schedule to be determined at November 20 meeting.
- c. Agenda Structure: The next meeting's agenda will include a review of the project list by the PROSPC members. The members will also review the maintenance associated with current projects. There will a presentation by staff to go over financing mechanisms and overall structure. There will be a second presentation by Staff to walk through the Parks & Recreation Master Plan. There will be a third presentation by Staff to walk through the Open Space Management Plan. This agenda will also include a "To – From" section allowing members to go over general updates.

- d. **Expectations & Timeline:** The Committee will review projects and determine a short list of priorities that they would like to bring forward to Council by mid-February. During this time the Committee will review items that pertain to the priority list, as well as, projects ongoing general maintenance and included amenities. Current market costs will be determined with help from the “capital team”. The Committee will take public input throughout this time frame, with a public forum occurring in early January. The Committee will have a draft list of recommendations ready to take to Council by the beginning of February with a finalized recommendation before the start of March.
 - e. **Public Participation:** The Committee determined that they would take public comment at every meeting. The Committee also expressed interest in a way for the public to comment digitally on a short list of projects, once this list was created by the Committee. The Committee also identified that they would like to hold a public forum in early January to hear how their list aligns with the community priorities. Information about these meetings and the Committee will be posted on the City’s webpage.
4. **Adjournment: 3:10 PM** – Motion from Jim Stratton, second by Michael Wilson. All approved.